

Special District Candidate Qualifying Checklist

- Qualifying Fee (Unless qualifying by the petition method):**
 - Check payable to Broward County Supervisor of Elections (Not required to be on campaign account.)
 - Amount is **not less** than the qualifying fee (\$25)
 - Written and numerical numbers are both filled in and are the same

- Appointment of Campaign Treasurer¹ (Form DS-DE 9) (Do **not** file again if previous filing is correct)**
 - Office provided – **must include name of office including district, if applicable**
 - Party affiliation provided, if applicable
 - Campaign treasurer designated
 - Primary depository designated
 - Candidate original signature
 - Candidate indicated date signed
 - Campaign treasurer's acceptance of appointment complete
 - Campaign treasurer's signature provided
 - Campaign treasurer indicated date signed

- Financial Disclosure Filed (Form 1)**
 - 2018** form - **Original**²
 - Candidate's signature provided

- Candidate Oath, Party Affiliation Filed (DS-DE 24A or 25) - Original**
 - Under Oath of Candidate, name as it is to appear on the ballot provided (First **and** last name)
 - Office provided (**must include name of office including district, if applicable**)
 - County of legal residence
 - Candidate signature
 - Venue provided (county where oath was taken)
 - Date of notarization
 - Personally known or identification is indicated
 - Contains notary signature and seal (**Notary commission not expired when notarized.**)
 - Notary name stamped or printed below signature

¹ Pursuant to Section 99.061(3), Florida Statutes, a special district candidate who does not collect contributions and whose only expense is the filing fee or signature verification fee is not required to appoint a campaign treasurer or designate a primary campaign depository.

- If this section applies to you, please submit a **written statement to this effect to the Division along with the above referenced documents.** You are **not** required to file campaign treasurer's reports.
- If this section does not apply to you, **you must submit form DS-DE 9 – Appointment of Campaign Treasurer and Designation of Campaign Depository, along with the above referenced documents.**

² If you are a sitting public official and have already filed the original with the Supervisor of Elections, you may file a copy that is stamped as received by the Supervisor or provide a cover letter indicating that the original was previously filed with the Supervisor.